

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Title or Position]
[Office of Immigration]
[Office Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for Immigration

We, [Parent's Full Name] and [Parent's Full Name], are writing this letter to express our intent to immigrate to [Country Name] for the purpose of reunifying with our child, [Child's Full Name], who is currently residing in [City, Country].

As devoted parents, it has always been our dream to provide our child with a safe and loving environment in which to live and grow. Our decision to immigrate is not taken lightly; it is born from the desire to support our child emotionally, physically, and financially. We understand the challenges that come with this process, but our commitment to family and the well-being of [Child's Name] motivates us to undertake this journey.

We have taken the necessary steps to ensure that our immigration process follows all legal protocols, and we are prepared to comply with all requirements set forth by immigration authorities. We are eager to contribute positively to our new community and adhere to the laws and culture of [Country Name].

We appreciate your attention to this matter and look forward to your favorable response. Should you need any further information or documentation to support our application, please do not hesitate to contact us.

Thank you for considering our application.

Sincerely,

[Parent's Signature (if sending a hard copy)]

[Parent's Printed Name]

[Second Parent's Signature (if applicable)]

[Second Parent's Printed Name]