

[Your Name]
[Your Address]
[City, Province, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Immigration, Refugees and Citizenship Canada]
[Office Address]
[City, Province, Postal Code]

Dear [Recipient's Name],

I am writing to express my support for [Applicant's Name] in their application for immigration to Canada. I have known [Applicant's Name] for [duration] and can attest to their [positive attributes, e.g., work ethic, character, skills].

[Provide a specific example of the applicant's contributions, skills, or experiences that demonstrate why they would be a good addition to Canada.]

In addition to their professional qualifications, [Applicant's Name] has shown a commitment to [community involvement, volunteer work, etc.], which reflects their dedication to contributing positively to Canadian society.

I believe that [Applicant's Name] will be an asset to our community and country. I wholeheartedly support their application for immigration to Canada and am confident they will thrive here.

Thank you for considering my perspective. Should you require any further information or clarification, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]