

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

IKEA

[Store Address]
[City, State, ZIP Code]

Dear Customer Service,

Subject: Delay in Delivery of Order #[Order Number]

I hope this message finds you well. I am writing to express my concern regarding the delay in the delivery of my recent order placed on [Order Date]. According to the initial confirmation, my order was scheduled to arrive on [Original Delivery Date], but I have yet to receive it.

I understand that unforeseen circumstances can arise, but I would appreciate any updates regarding the status of my delivery. I am eager to set up my purchase and would like to know the estimated delivery date.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Order Details]