

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

IKEA Customer Service

[Store Address]
[City, State, Zip Code]

Dear IKEA Customer Service,

Subject: Delivery Inquiry for Order #[Order Number]

I hope this message finds you well. I am writing to inquire about the status of my recent order placed on [Order Date] for the following items:

1. [Item Name/Description] - [Quantity]
2. [Item Name/Description] - [Quantity]

As per the information provided during the checkout process, I was expecting the delivery by [Expected Delivery Date]. However, I have not yet received any updates regarding the status of my order.

Could you please provide an update on the delivery timeline? If there are any issues or delays, I would appreciate any additional information you can provide.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]