

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

IKEA

[Customer Service Address]  
[City, State, Zip Code]

Dear IKEA Customer Service Team,

I hope this message finds you well. I am writing to follow up on my previous correspondence regarding [specific issue or inquiry] related to my order #[Order Number], placed on [Order Date].

I appreciate the assistance I have received so far, but I would like to inquire about the status of my request since I have not yet received a response. [Briefly mention any relevant details or communication history].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Order Number]