[Your Embassy's Letterhead]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Subject: Verification of Documents

Dear [Recipient's Name],

We are writing to confirm the verification of documents submitted by [Applicant's Name] in relation to [purpose of verification, e.g., visa application, residency, etc.].

The following documents have been reviewed and verified:

- 1. [Document 1 Description]
- 2. [Document 2 Description]
- 3. [Document 3 Description]

These documents have been found authentic and in accordance with the requirements set forth by our embassy.

Should you require further information or clarification, please do not hesitate to contact us at [Embassy's Contact Information].

Sincerely,
[Your Name]
[Your Position]
[Embassy Name]
[Embassy Address]
[City, State, Zip Code]
[Contact Information]