

[Your Address]

[City, State, Zip Code]

[Date]

Dear IJ,

I hope this letter finds you well! It's been too long since we last caught up. I've been thinking about you and wanted to share some updates from my end.

Things have been pretty busy lately. I recently started a new project at work that's really exciting. I can't wait to tell you all about it! Also, remember that cafe we used to visit? I finally tried their new dessert menu, and oh my gosh, you'd love it!

How have you been? I miss our hangouts and those long chats over coffee. We definitely need to plan a get-together soon! Maybe we can hit that new restaurant downtown or just chill at my place with some movies.

Looking forward to hearing from you!

Take care,

[Your Name]