

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title/Department]
[Organization/Institution Name]
[Organization Address]
[City, State, Zip Code]

Subject: Clarification Regarding IJ Visa Application

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to clarify certain aspects of my IJ visa application submitted on [Date of Application].

1. ****Purpose of Travel:****

[Briefly explain the purpose of your travel and any relevant details.]

2. ****Supporting Documents:****

[List any additional documents you are including or any that may be missing.]

3. ****Specific Questions/Concerns:****

[Address any specific questions or concerns raised in previous correspondence, if applicable.]

I appreciate your attention to this matter and look forward to your guidance. Please do not hesitate to contact me should you require any further information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]