

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To,

The GST Officer

[Office Address]

[City, State, Zip Code]

Subject: Application for Restoration of GST Registration

Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally request the restoration of my Goods and Services Tax (GST) registration which was [mention the reason for cancellation, e.g., canceled due to non-filing of returns] on [date of cancellation].

My GSTIN is [Your GSTIN]. I have taken the necessary steps to comply with all GST requirements, including [mention any actions taken, such as filing pending returns or paying dues].

I kindly request you to consider my application for restoration of my GST registration. I assure you that I will adhere to all GST regulations going forward.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Designation]

[Your Business Name] (if applicable)