

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[GST Office Name]
[GST Office Address]
[City, State, ZIP Code]

Subject: Request for GST Reactivation

Dear Sir/Madam,

I hope this letter finds you well.

I am writing to request the reactivation of my Goods and Services Tax (GST) registration, which has been deactivated due to [mention reason, e.g., non-filing of returns, etc.].

My GSTIN is [Your GSTIN]. I have taken necessary steps to address the issues, including [briefly mention actions taken, such as filing pending returns, clearing dues, etc.].

I kindly request you to consider my application for reactivation of my GST registration. I am eager to comply with GST regulations and continue my business activities.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Designation (if applicable)]

[Your Business Name (if applicable)]