

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The GST Department

[Department's Address]
[City, State, Zip Code]

Subject: Request for Reactivation of GST Number

Dear Sir/Madam,

I am writing to formally request the reactivation of my Goods and Services Tax (GST) number, which is [Your GST Number].

Due to [briefly explain reason for deactivation, e.g., non-filing of returns, change in business structure], I understand that my GST number has been deactivated. I have taken the necessary steps to rectify this issue, and I am now compliant with all GST regulations.

I kindly request you to consider my application and reactivate my GST number at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Designation, if applicable]
[Your Company Name]
[Your Company Address]