

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate General of Italy]
[Consulate Address]
[City, State, Zip Code]

Subject: Application for Italian Citizenship

Dear Consular Officer,

I am writing to formally submit my application for Italian citizenship through [describe your connection to Italy, e.g., descent, marriage, etc.].

I am [Your Full Name], born on [Your Date of Birth] in [Your Place of Birth]. I currently reside at [Your Address]. My Italian lineage can be traced to [provide details about your Italian ancestor, including their name, birth date, and place].

Enclosed with this letter, you will find all required documents, including:

- Completed application form
- Birth certificate
- Proof of my ancestor's Italian citizenship
- [Any additional documents as required]

Please let me know if you require any further information or documentation to process my application. I appreciate your attention to my request and look forward to your response.

Thank you for your time and assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]