

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Company/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the internship position at [Company/Organization Name] for the [specific program/field] in [Location]. As a [Your Major/Field of Study] student at [Your University], I am eager to gain practical experience and further develop my skills in an international setting.

Through my coursework and [any relevant experience, e.g., projects, volunteer work, previous internships], I have gained a solid foundation in [specific skills or knowledge related to the internship]. I am particularly drawn to [Company/Organization Name] because of [specific reason related to the company, such as their projects, values, culture, etc.]. I believe that my background in [mention any relevant experience or skills] aligns well with your team's objectives.

I am excited about the opportunity to contribute to [specific project or aspect of the company] while learning from experienced professionals in the field. I am confident that this internship will help me grow personally and professionally, and I am eager to bring my passion and dedication to your esteemed organization.

Thank you for considering my application. I look forward to the possibility of contributing to your team and gaining valuable insights into [industry/field]. Please find my resume attached for your reference.

Sincerely,
[Your Name]