

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[Name of IIM]
[Institute Address]
[City, State, ZIP Code]

Dear Admissions Committee,

Subject: Admission Offer Acceptance for [Program Name]

I am writing to formally accept the offer of admission to the [Program Name] at [Name of IIM] for the academic year [Year]. I am excited about the opportunity to join such a prestigious institution and to contribute to the diverse and enriching environment at [IIM Name].

I have completed all necessary requirements, including [mention any required documents, deposits, etc.], and am looking forward to starting this transformative journey.

Thank you for this incredible opportunity. I am eager to engage with faculty, peers, and the wider community at [IIM Name].

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]