

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
[Institution Name]
[Institution Address]
[City, State, Zip Code]

Dear Admissions Committee,

I hope this letter finds you well. I am writing to formally appeal my admission decision to [Specify IIT, e.g., IIT Bombay] for the [specific program or course, e.g., B.Tech in Computer Science] for the academic year [Year].

I appreciate the time and effort that the committee invests in reviewing applications, and I respect the decision made. However, I would like to present additional information that I believe merits a reconsideration of my application.

[Briefly explain your circumstances, achievements, or any relevant information that supports your appeal. Mention any new grades, awards, experiences, or challenges faced that were not included in your initial application.]

I am deeply passionate about [specific field or program] and believe that my background and experiences align well with the values of [Institution Name]. I am committed to contributing positively to the campus community and excelling academically.

I respectfully request that you revisit my application in light of the additional information provided. Thank you for considering my appeal. I look forward to the opportunity to continue my academic journey at [Institution Name].

Sincerely,

[Your Name]

[Your Application ID or Roll Number, if applicable]