

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
Indira Gandhi National Open University (IGNOU)
[University Address]
[City, State, Zip Code]

Subject: Admission Confirmation for Online Courses

Dear Admissions Officer,

I am writing to confirm my admission to the online courses offered by IGNOU for the academic session [insert academic year/semester]. My enrollment number is [insert enrollment number].

I have chosen the following courses:

1. [Course Name 1]
2. [Course Name 2]
3. [Course Name 3]

I look forward to the learning opportunities and experiences that this program will provide. Please let me know if there are any further steps I need to complete for the commencement of the courses.

Thank you for your assistance.

Sincerely,

[Your Name]
[Your Enrollment Number]