

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Organization/Company Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to formally request the installation of an ignition interlock device as part of my rehabilitation process.

I have taken significant steps towards my recovery and have acknowledged the importance of responsible driving behavior. [Briefly explain your situation and commitment to rehabilitation, e.g., completion of treatment programs, counseling, etc.].

I understand that the ignition interlock device will aid in ensuring my commitment to abstaining from alcohol and maintaining safe driving practices. I am fully prepared to comply with all requirements and regulations associated with this device.

Thank you for considering my request. I am hopeful for your support in this matter, and I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Driver's License Number (if applicable)]