

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Probation Officer's Name]
[Probation Office Name]
[Office Address]
[City, State, Zip Code]

Dear [Probation Officer's Name],
I hope this letter finds you well. I am writing to inform you that I have successfully installed the ignition interlock device (IID) in my vehicle as part of my probation requirements.

The installation was completed on [installation date] by [name of the installation company], and I have attached a copy of the installation receipt for your records. I understand the importance of adhering to this requirement and am committed to following all the guidelines associated with the IID.

I will ensure to attend all scheduled maintenance checks and will promptly report any issues with the device as instructed. Please let me know if you require any additional information or documentation related to my IID compliance.

Thank you for your support and guidance during my probation period.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]