

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally request information regarding the ignition interlock device program and its impact on driving safety. As part of my educational research, I am keen to understand the functionality, regulations, and statistics associated with these devices.

I am particularly interested in the following aspects:

1. Overview of how ignition interlock devices work.
2. Legal requirements for installation and monitoring.
3. Statistics on recidivism rates among users.
4. Case studies or success stories demonstrating their effectiveness.

Your insights would be invaluable for my project, and I appreciate any resources or information you can provide. Thank you for your assistance.

Sincerely,

[Your Name]
[Your Title/Organization if applicable]