

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Bank Name]
[Branch Address]
[City, State, Zip Code]

Subject: Inquiry Regarding IFSC Code

Dear [Recipient Name],

I hope this letter finds you well. I am writing to inquire about the IFSC code associated with my bank account, as I need it for [specific purpose, e.g., transferring funds, online transactions, etc.].

My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Branch Name: [Your Branch Name]

I would appreciate your assistance in providing me with the correct IFSC code at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]