

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]

[Employer's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific internship position] at [Company's Name] as advertised [where you found the internship listing]. I am currently a [your year, e.g., sophomore] studying [your major] at [your university], and I am eager to apply my skills and knowledge in a practical setting.

Throughout my academic career, I have developed a strong foundation in [relevant skills or subjects related to the internship], and I believe that my background in [mention any relevant coursework or experiences] aligns well with the requirements of this position. I am particularly drawn to [specific aspects of the company or internship] because [explain why you are interested].

I am enthusiastic about the opportunity to contribute to [Company's Name] while gaining hands-on experience in [specific industry or field]. I am confident that my [mention a couple of strengths or qualities] would be beneficial to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how I can contribute to [Company's Name] further.  
Sincerely,

[Your Name]