

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Employer's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Employer's Name],

I am writing to express my interest in the [specific internship position] at [Company's Name] as advertised [where you found the internship listing]. I am currently a [Your Year, e.g., sophomore] student at [Your University/College] majoring in [Your Major]. My academic background and passion for [related field] make me an ideal candidate for this opportunity.

During my studies, I have gained substantial knowledge and skills in [mention relevant skills or courses]. Additionally, my experience working on [mention any relevant project, job, or volunteer experience] has equipped me with [specific skills or attributes related to the internship]. I am eager to apply what I have learned in a practical setting and contribute to [Company's Name].

I am particularly impressed by [mention something specific about the company or its projects/values], and I would love the opportunity to contribute to such impactful work while gaining invaluable experience. I am a quick learner, a team player, and am excited about the possibility of working in an environment that fosters creativity and innovation.

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and interests align with the goals of [Company's Name]. I am available at your convenience for an interview and can be reached at [Your Phone Number] or [Your Email Address].

Sincerely,
[Your Name]