

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

To

The Consulate General of India

[Consulate Address]  
[City, State, Zip Code]

Subject: Request for Immigration to India

Dear Sir/Madam,

I am writing to formally request immigration to India. My name is [Your Name], and I am a [Your nationality] citizen. I wish to relocate to India for [mention the reason: work, study, family reunification, etc.].

[Provide brief details about your background, qualifications, and reason for the request.]

I have attached all necessary documents, including [list documents: passport copies, proof of relationship, job offer, etc.]. I kindly ask you to consider my application and provide guidance on the next steps in the immigration process.

Thank you for your attention to my request. I look forward to your favorable consideration.

Sincerely,  
[Your Name]