

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Consulate General of India

[Consulate Address]
[City, State, Zip Code]

Subject: Immigration Application to India

Dear Sir/Madam,

I am writing to formally submit my application for immigration to India.

I am [briefly introduce yourself, e.g., "a [Your Profession] looking to relocate to India for personal/professional reasons."]

[Explain the purpose of your immigration, e.g., "I plan to join my family residing in India," or "I have secured a job offer from [Company Name] in India."]

I have attached all necessary documentation, including:

1. Completed application form
2. Passport copies
3. [List any other relevant documents, e.g., academic qualifications, employment offer letter, financial statements, etc.]

I kindly request your assistance in processing my application at your earliest convenience. Should you require any additional information or documentation, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]