

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Subject: Immigration Sponsorship for [Parent's Name]

Dear [Recipient's Name],

I am writing to formally request your assistance in sponsoring my [father/mother], [Parent's Name], for immigration to the United States. As a lawful permanent resident/citizen, I wish to reunite with my parent and provide them with the opportunity to live with me.

[Parent's Name] is currently residing in [Country]. They have been an integral part of my life, offering me support and encouragement throughout my journey. I believe that their presence in my life will greatly enhance my well-being and stability.

I am prepared to take full financial responsibility for [Parent's Name] during their stay in the U.S., assuring you that they will not require any public assistance. I am currently employed at [Your Employer/Occupation] and my income is sufficient to support both of us. Attached to this letter are copies of my [proof of citizenship/residency, tax returns, pay stubs, etc.] for your reference. I am hopeful that you will consider my request favorably and provide the necessary assistance for [Parent's Name] to obtain the appropriate visa to join me in the U.S. Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]