

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Immigration Office Address]
[City, State, Zip Code]

Subject: Application for Parental Immigration

Dear [Immigration Officer's Name or "To Whom It May Concern"],
I am writing to formally request the immigration of my [father/mother]
[Parent's Name] to [Country Name]. As a [your immigration status, e.g.,
U.S citizen, permanent resident], I wish to reunite with my parent who
resides in [Parent's Country].

[Briefly explain your relationship with your parent and the reasons for
the immigration request. Include any relevant details such as financial
support or emotional support you can provide.]

Please find attached the necessary documents that support my application:

1. [Document 1: e.g., proof of relationship]
2. [Document 2: e.g., financial statements]
3. [Document 3: e.g., proof of residency]

I kindly request that you consider this application favorably to grant my
parent the opportunity to live with me and be a part of my life in
[Country Name].

Thank you for your time and consideration. Please feel free to contact me
if you need any further information.

Sincerely,

[Your Signature (if submitting by mail)]
[Your Printed Name]