

[Your Name]

[Your Address]

[City, Postcode]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[UK Immigration Office Address]

[City, Postcode]

Dear [Recipient's Name],

I am writing this letter to provide a character reference for [Applicant's Name], who is applying for [specific visa/immigration status] in the UK. I have known [Applicant's Name] for [duration] as [relationship, e.g., friend, colleague, etc.], and I can attest to their character and integrity.

[Provide a brief description of your relationship and relevant experiences with the applicant.]

[Include specific examples of the applicant's positive qualities, such as honesty, reliability, work ethic, or contributions to the community.]

I wholeheartedly support [Applicant's Name]'s application, as I believe they would be a valuable addition to the UK. If you require any further information or clarification regarding my reference, please feel free to contact me.

Thank you for considering my letter.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]