

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Subject: Rental Agreement for [Property Address]

Dear [Landlord's Name],

This letter serves as a rental agreement for the property located at [Property Address].

1. **\*\*Parties Involved\*\*:**

This agreement is made between [Your Full Name] (Tenant) and [Landlord's Full Name] (Landlord).

2. **\*\*Property Description\*\*:**

The premises leased is described as: [Detailed Description of the Property].

3. **\*\*Term of Lease\*\*:**

The lease will commence on [Start Date] and will terminate on [End Date].

4. **\*\*Rent\*\*:**

The monthly rent will be [Amount] payable on the [Due Date] of each month.

5. **\*\*Security Deposit\*\*:**

A security deposit of [Amount] is required and will be returned upon the end of the lease term, subject to property inspection.

6. **\*\*Utilities\*\*:**

The Tenant will be responsible for the payment of the following utilities: [List of Utilities].

7. **\*\*Maintenance and Repairs\*\*:**

The Tenant agrees to maintain the premises and report any necessary repairs to the Landlord promptly.

8. **\*\*Termination\*\*:**

Either party may terminate the agreement with [Notice Period] written notice.

Please sign below to indicate your agreement to the terms outlined above.

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[Tenant's Signature]

[Date]

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[Landlord's Signature]

[Date]

Sincerely,

[Your Name]

[Enclosures: any relevant documents, if applicable]