

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title/Position]
[Department/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request permission to travel to the United States for tourism purposes. My intended travel dates are from [Start Date] to [End Date], and I plan to visit [List Places or Cities you plan to visit].

I will be staying at [Name of Hotel or Accommodation] during my visit. I am fully committed to complying with all U.S. laws and regulations, and I plan to return to [Your Home Country] upon the completion of my trip.

Thank you for considering my request. I am looking forward to the opportunity to experience the rich culture and diverse attractions that the United States has to offer.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]