

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title/Position]
[Institution/Organization]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to apply for the [specific residency program name] at
[Institution/Organization] for the [year] academic year.

[First paragraph introducing yourself and your background, including your
medical school and degree.]

[Second paragraph outlining your relevant experiences, skills, and any
specific achievements or interests in the specialty you are applying
for.]

[Third paragraph discussing why you are particularly interested in this
residency program and how it aligns with your career goals.]

Thank you for considering my application. I look forward to the
opportunity to contribute to and learn from the esteemed

[Institution/Organization] team.

Sincerely,

[Your Name]