

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Department/Agency Name]
[Address]
[City, State, ZIP Code]

Subject: Request for Deportation Defense

Dear [Recipient Name],

I am writing to formally request assistance for my deportation defense case, which is currently under review. My case number is [Case Number]. I would like to outline the circumstances surrounding my situation and any relevant information that may support my defense.

[Explain your situation briefly, including reasons for defending against deportation, personal history, family ties, community involvement, or any humanitarian reasons.]

I respectfully request that you consider my plea and the impact that deportation would have on my life and the lives of my family members. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]