

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Subject: Request for Restoration of Damages Due to Identity Theft

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request restitution for damages incurred as a result of identity theft that has severely affected my financial and personal well-being.

On [date of discovery], I discovered that my personal information was compromised, leading to unauthorized transactions and accounts opened in my name without my consent. I have taken immediate steps to mitigate the damage, including [list any actions already taken, such as filing a police report, contacting credit bureaus, etc.].

Despite these efforts, I have suffered considerable financial loss totaling [specify amount]. I kindly request your assistance in restoring these damages and rectifying the negative impact on my credit and personal records. Attached are copies of [mention any supporting documents you are including, such as the police report, account statements, etc.].

Thank you for your attention to this urgent matter. Please let me know how I can expedite the process or provide any further information needed. I look forward to your prompt response.

Sincerely,
[Your Name]