

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Passport Office Address]
[City, State, Zip Code]

Subject: Identity Verification Letter for Passport Application

To Whom It May Concern,

I am writing to verify my identity in support of my passport application.

My full name is [Your Full Name], and I was born on [Your Date of Birth].

My application reference number is [Application Reference Number].

I have enclosed copies of the following documents for verification:

1. A government-issued photo ID (e.g., driver's license, state ID)
2. A utility bill/bank statement with my current address
3. A birth certificate or other supporting documents as required

Please feel free to contact me at the phone number or email address listed above should you require any additional information.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]