

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Subject: Identity Verification Letter

Dear [Bank Manager's Name],

I am writing to request verification of my identity for my account with [Bank Name]. Below are my details for your reference:

- Full Name: [Your Full Name]
- Account Number: [Your Account Number]
- Date of Birth: [Your Date of Birth]
- Address: [Your Current Address]

To assist with the verification process, I have attached the following documents:

1. Copy of Government-Issued ID (e.g., Passport, Driver's License)
2. Proof of Address (e.g., Utility Bill, Bank Statement)

Please confirm the receipt of this letter and the accompanying documents. If you require any further information, do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]