

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to inform you of my concerns regarding potential identity theft and to discuss the identity theft protection services that I believe I require.

Recently, I have [briefly explain the situation that raised your concerns, e.g., experienced suspicious activity, received notifications of unauthorized accounts, etc.]. Given the rise in identity theft cases and my specific circumstances, I believe taking proactive steps is essential to protect my personal information.

I would like to request information on the identity theft protection services your organization offers, including any preventative measures, monitoring, and support in the event of a theft. Additionally, I would appreciate details about how to enroll in these services and any associated costs.

Thank you for attending to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]