

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Subject: Identity Verification Letter

Dear [Recipient Name],

I am writing to formally verify my identity in support of my application for [specific government document or purpose].

My personal details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Address: [Your Address]
- Identification Number: [Your ID Number, if applicable]

Attached to this letter, I have included copies of the following documents:

1. [Type of Document, e.g., Driver's License, Passport]
2. [Type of Document, e.g., Utility Bill, Bank Statement]

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information or clarification.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]