

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Subject: Identity Verification Appeal

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally appeal the recent decision to suspend or restrict my account due to identity verification issues. My account details are as follows:

- Account Name: [Your Account Name]
- Account Number: [Your Account Number]
- Date of Incident: [Date of the Verification Issue]

I believe the decision was made based on [briefly explain the reason you were given for the issue, if available, e.g., insufficient documentation, failure to verify identity, etc.]. I understand the importance of ensuring secure and verified accounts, and I have made every effort to provide the necessary information.

To resolve this issue, I have attached [list any supporting documents you are including, e.g., copies of identification, proof of address, etc.]. I kindly request that you review this information and reconsider my appeal. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]