

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Admissions Office]
[School Name]
[School Address]
[City, State, Zip Code]

Dear Members of the Admissions Committee,
I am writing to formally express my intention to enroll in the International Baccalaureate (IB) program at [School Name]. After thorough research and consideration, I am convinced that this program aligns perfectly with my academic goals and aspirations.

In my previous academic experiences, I have developed a passion for [specific subjects or areas of interest], which I believe will be further nurtured through the rigorous IB curriculum. Additionally, I am eager to engage in the community service and extracurricular opportunities that the IB program promotes.

I am committed to upholding the values of the IB learner profile, including being an inquirer and a communicator. I believe these skills will not only benefit my academic journey but will also allow me to contribute positively to the vibrant community at [School Name].

Thank you for considering my application. I look forward to the opportunity to contribute to and grow within the IB program.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]