

[Your School's Letterhead]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

We are pleased to inform you that you have been accepted into the International Baccalaureate (IB) program at [School Name] for the academic year [Year]. Your application impressed us with your academic achievements, dedication, and passion for learning.

As an IB student, you will have the opportunity to engage in a rigorous curriculum that spans multiple disciplines and encourages critical thinking, creativity, and global awareness. We believe that you will thrive in this challenging environment and contribute positively to our school community.

Please review the enclosed materials for important information regarding next steps, including enrollment forms, orientation dates, and requirements for the IB program.

Congratulations once again on your acceptance! We look forward to welcoming you to [School Name] and supporting you on your educational journey.

Best regards,

[Your Name]

[Your Title]

[School Name]

[Contact Information]