

**\*\*Template Example: IAS Application Letter\*\***

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To,

The Secretary,

[Department/Office Name]

[Address]

[City, State, Zip Code]

Subject: Application for Indian Administrative Service (IAS)

Dear [Recipient's Name/Selection Committee],

I am writing to formally apply for the Indian Administrative Service (IAS) as I have a profound commitment to serving the nation and a strong desire to contribute positively to society through effective governance.

**\*\*Introduction:\*\***

- Briefly introduce yourself and your educational background.
- Mention the specific examination you are applying for.

**\*\*Motivation:\*\***

- Explain your motivation to join the IAS.
- Discuss experiences that inspired you to pursue a career in public service.

**\*\*Skills and Qualifications:\*\***

- Highlight relevant skills, experiences, and qualifications.
- Mention any leadership roles, internships, or community service.

**\*\*Future Goals:\*\***

- State your long-term career goals within the IAS.
- Explain how you aim to address key issues in the public sector.

**\*\*Conclusion:\*\***

- Express gratitude for considering your application.
- Offer to provide further information or attend an interview.

Thank you for your time and consideration.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]