

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in applying for the Health and Wellness Advocate (HWA) position at [Organization Name]. With a strong passion for promoting health and well-being, along with relevant experience in the field, I believe I would be a valuable addition to your team.

[In this paragraph, briefly introduce your background relevant to the role. Highlight any relevant experience, skills, and knowledge you possess that aligns with the job requirements.]

I am particularly drawn to [Organization Name] because [mention specific reasons related to the organization's mission, values, or projects that resonate with you]. I am eager to contribute to your ongoing efforts in [describe a relevant initiative or area related to HWA].

Thank you for considering my application. I am looking forward to the opportunity to discuss how my skills and experiences align with the goals of [Organization Name].

Sincerely,  
[Your Name]