

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Address]

[City, State, Zip Code]

Subject: Election Results Announcement

Dear [Recipient's Name],

We are pleased to share the results of the [specific election name, e.g., "2023 Local Council Election"] held on [election date].

****Election Summary:****

- Total Votes Cast: [number]

- Candidates:

- [Candidate Name 1] - [Vote Count] (%)

- [Candidate Name 2] - [Vote Count] (%)

- [Candidate Name 3] - [Vote Count] (%)

****Results:****

We are excited to announce that [winning candidate's name] has been elected as [position].

****Next Steps:****

[Brief description of the next steps in the election process, if applicable.]

Thank you for your participation and engagement during this election cycle. Your voice matters!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]

[Optional: Social Media Links or Website]

[Optional: "Follow us for more updates"]