

[Your Company Letterhead]

[Date]

[Customer's Name]

[Customer's Address]

[City, State, Zip Code]

Dear [Customer's Name],

I hope this message finds you well. We wanted to take a moment to follow up regarding the recent HVAC repair service we provided at your home on [Service Date].

We strive to ensure our customers are completely satisfied with our work, and we would appreciate your feedback on the repair service. If you have any concerns or if your HVAC system is not performing as expected, please do not hesitate to reach out to us.

Thank you for choosing [Your Company Name]. We value your business, and we are committed to providing you with exceptional service.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Phone Number]

[Email Address]