

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tax Authority Name]
[Tax Authority Address]
[City, State, Zip Code]

Subject: Income Tax Fiscal Year Declaration for [Fiscal Year]

Dear [Tax Authority Official/Department Name],
I hope this letter finds you well. I am writing to formally declare my
income for the fiscal year ending [Fiscal Year End Date].

My details are as follows:

- Full Name: [Your Full Name]
- Tax Identification Number: [Your TIN/SSN]
- Address: [Your Full Address]
- Fiscal Year: [Specify Fiscal Year]

Income Details:

1. Source of Income: [Describe source, e.g., Employment, Self-Employment, Rental Income, etc.]
2. Amount: [Total income amount]
3. Additional Income (if any): [Specify any additional sources]

I have attached all relevant documents, including [list attachments, e.g., W-2 forms, 1099 forms, income statements, etc.], for your review. If you require any further information or clarification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]