

[Your Institution's Letterhead]

[Date]

[Student's Name]

[Student's Address]

[City, State, Zip Code]

[Country]

Dear [Student's Name],

Subject: Admission Offer to [Program Name] for the [Academic Year]

We are pleased to inform you that you have been accepted into the Higher Secondary Certificate (HSC) program at [Institution Name] for the [Academic Year]. Your achievements and potential have impressed our admissions committee, and we are excited to welcome you to our community of scholars.

Program Details:

- ****Program Name:**** [Program Name]
- ****Start Date:**** [Start Date]
- ****Duration:**** [Duration of Program]
- ****Tuition Fee:**** [Tuition Fee Amount]

Enclosed with this letter are important documents regarding your admission, including the enrollment form and guidelines for international students.

Please confirm your acceptance of this offer by [Acceptance Deadline Date]. We encourage you to complete your registration and other necessary formalities as soon as possible to facilitate your smooth transition.

If you have any questions regarding the admission process or require assistance, please don't hesitate to contact our International Admissions Office at [Contact Email] or [Contact Phone Number].

Congratulations once again on your admission! We look forward to seeing you on campus.

Warm regards,

[Your Name]

[Your Title]

[Institution Name]

[Institution Address]

[City, State, Zip Code]

[Country]

[Website URL]

[Contact Phone Number]

[Email Address]

[Enclosures: Admission Guide, Enrollment Form, etc.]