

[Your Name]
[Your Position]
[Your Institution/Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Recipient's Institution/Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well.

I am writing to explore the possibility of a research collaboration focused on hydroponics. Given your expertise in [specific area of their research], I believe our combined efforts could lead to significant advancements in [specific topic or application].

At [Your Institution/Organization], we have been engaged in [briefly describe your ongoing projects related to hydroponics]. Our goals align with your recent work on [mention related work by the recipient], and I see ample opportunity for synergies.

I would appreciate the chance to discuss this collaboration further and explore potential research initiatives that we could undertake together. Please let me know a suitable time for a meeting or a call in the coming weeks.

Thank you for considering this proposal. I look forward to your response.

Warm regards,

[Your Name]
[Your Position]
[Your Institution/Organization]