

[Your Company Letterhead]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title/Position]

[Recipient Company/Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Hygiene Certificate

We hereby certify that [Name of Individual or Business] has successfully completed the necessary hygiene training and adheres to all relevant health and safety standards as required by [Applicable Regulatory Body/Authority].

This certificate is valid as of [Date of Issuance] and confirms that the individual/business has demonstrated knowledge and understanding of proper hygiene practices, food safety protocols, and sanitation regulations.

Should you require any further information or verification, please feel free to contact us at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]