

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company/Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Hygiene Certificate Compliance

We are writing to confirm that [Your Company Name] is in full compliance with all hygiene standards as required by [relevant authority/organization]. Our hygiene certificate, number [certification number], was issued on [issue date] and remains valid until [expiration date].

We have implemented comprehensive hygiene protocols that cover all aspects of our operations, ensuring the safety and well-being of our customers and staff. Regular audits and inspections are conducted to maintain our compliance with hygiene regulations.

Please find attached a copy of our hygiene certificate for your records. Should you require further information or clarification, feel free to contact us at [your phone number] or [your email address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]

[Attachment: Hygiene Certificate]