

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

HP Customer Support

[HP Support Address]
[City, State, Zip Code]

Dear HP Support Team,

Subject: Product Support Request for [Product Name/Model]

I hope this letter finds you well. I am writing to request support for my HP [Product Name/Model], which I purchased on [Purchase Date].

Unfortunately, I am experiencing [describe the issue in detail].

The serial number of my product is [Serial Number], and I have already attempted the following troubleshooting steps:

1. [Step 1]
2. [Step 2]
3. [Step 3]

Despite these efforts, the issue persists. I would appreciate your guidance on how to resolve this matter.

If necessary, please let me know if you require further information or any additional steps from my side. I look forward to your prompt response.

Thank you for your assistance.

Sincerely,
[Your Name]