

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

HP Support Services
[HP Support Address]
[City, State, ZIP Code]

Dear HP Support Team,

Subject: Follow-Up on Support Ticket #[Ticket Number]

I hope this message finds you well. I am writing to follow up on my recent support ticket #[Ticket Number], submitted on [Date of Original Request].

[Briefly summarize the issue you are experiencing and any previous correspondence or resolutions provided.]

As I have not yet received an update, I would appreciate any information you can provide regarding the status of my ticket. Please let me know if there are any further details you require from my side to expedite the resolution process.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]
[Your Job Title, if applicable]
[Your Company, if applicable]